

**Kids' Corps, Inc.**  
**Policy Council Meeting Minutes**  
**October 28, 2019**

<b>Members Present:</b>	<b>Members Absent:</b>
Tasi Sablan	Jose Luna-Pagan
Rhonda Drake	
Lori Xiong	
Noreen White	
<b>Guests:</b>	<b>Guests:</b>
Patrick Avila (MN)	Ashley Willis (RLT)
Kaya Avila (MN)	Bryan Willis (RLT)
Brittany Pickens (East)	Janet Savageau (EHS)
Shawna Bailey (CSP)	Rich Savageau (EHS)
Piliawha Kane (East)	ZamZam Landau (RLT)
Josh Dahl (East)	
<b>Staff Present:</b>	
Dirk Shumaker, Executive Director	
Ronnie Brown, FCES	

**Welcome and Introductions**

Ice Breaker: Dirk placed questions on slips of paper on the table, parents looked at them and selected one they wanted to answer. Went around room, parent told name and answered the questions. Good relationship building activity.

Dirk then talked about “who has bigger stake in your children’s lives”? Dirk talked about parents making a difference to the agency, Shared Governance and advocating for their children and families. Activity to help parents understand what they would be responsible for/staff responsible for and what Board is responsible for and how everything is connected. Good conversations. Board has legal/Financial Liability, PC sets the direction and management has the everyday running of the program. All are interconnected.

**Minutes:**

Dirk explained how the minutes will reflect what past meeting was about, council members look for accuracy of information, spelling, anything left out. Parents were given a few minutes to review. Tasi motioned to accept the minutes, Rhonda seconded. Motion approved.

**New Hires:**

Ronnie went over how the process works, parents are asked to sit in on hiring committee, bring back information on new hires to larger group. PC members get phone calls after hiring committee to approve if offered a job. (allows new hire to start right away) Any new hires, changes in job titles and sub list is always approved as a large group for any questions or comments. Rhonda motioned to approve new hires, Lori seconded. Motion approved.

**Financial Report:**

Dirk brought parents attention to financial statements and credit card reports. He explained how important it is for members to review and understand what the money was spent on, where it comes from and how it is important for them to ask questions if they don't understand something. He stated KCI strives to be transparent so it's important for them to understand. He stated they would receive financial training in the next month or so.

**Executive Report:**

Our federal FY20 grant is scheduled to be funded on schedule for November 1. Congress is still debating on a COLA and quality increase or status quo for FY20 funding. These versions will need to find compromise, however; probably not before first of the year.

**State Update:**

The Department of Education and Early Development (DEED) met with Head Start directors in October to discuss how changes in allocation could affect each grantee. The preliminary plan should be released before Thanksgiving. This is important because agencies need to know how state funding will change for us in the upcoming years. No funding announcements for Parents As Teachers (PAT) from the State yet. No Head Start funds are used for PAT.

Dirk went over enrollment percentages and was pleased to announce that KCI has reached full program staffing. No findings from Municipal Child Care Licensing inspections. All five health and sanitation inspections conducted this program year were 100% compliant.

**Recognition:**

Ronnie presented the members of the PC their certificates for serving another year helping to keep KCI strong. We will miss Lori and appreciate all her help over the past two years. Tasi and Noreen were recognized for their three or more years of service to KCI and our families.

**Seat New Members:**

Ronnie then asked if any parents at the meeting would like to be seated. Tasi made a motion to seat Kayah, Brittany, Ashley, Josh, ZamZam and Pili to the PC. Rhonda seconded, motion approved.

Ronnie presented the Bingo game and gave instructions. Council played the game. PC members will play this activity at their November PCM's. This activity is to help start building relationships. Give a little report to their parents on their being seated and represent them. Share governance with them. Ronnie explained that each member will receive a binder to put their meeting information packets in and they bring them to each meeting.

Ronnie handed out Policy Council By Laws and explained that at the November meeting, council will need to elect officers. The By Laws have the description of officer duties for them to review and be ready to elect their officers. Rhonda, Noreen and Tasi will remain on the council.

Respectfully submitted by

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Ronnie Brown, FCES