Kids’ Corps, Inc.

Policy Council Meeting Minutes

September 26, 2016

Members Present: Members Absent:

Lynnette Cotner, Chair Sandra Roddy

Tracy Peters, Secretary

Steve Gruhn

Raheel Asghar

Afshan Raja

Raquel Ferrero

Rhoda Jal

Maria Muldoon

Guest Present: Staff Present:

Bhagi Rai Dirk Shumaker, Executive Director

Noreen Oldman Zuleika Sanchez, translation

June Fonoti Ronnie Brown, FCE Specialist

Lynndsi Strong

Megan Day

Chris Asane

Tyra Young

Jaysielene Ah Sam

Michael Ah Sam

Thaddeus Samuels

Meeting called to order at 6:05 pm. Quorum is present.

Everyone was welcomed and Strengthening Families Activity played. Ronnie explained the purpose of the activity was to help parents start conversations and build relationships within their centers and community.

Minutes:

Minutes were reviewed, no changes indicated. Afshan motioned to accept the minutes, Steve seconded. Motion approved.

Financials:

Dirk explained to the new parents that a budget helps keep bills paid and track of what is coming in and going out. Everyone has bills that they pay every month. Budgets help us keep on task and track. He explained the expenses, reports and year to date spending. He explained that there will be financial training in November to help make it more clear what the numbers mean.

New Hires:

Lynnette, Tracy and Ronnie explained about the hiring committees and what phone votes are and how important it is to have parents on the interview committees. When phone votes are taken it is to get the new staff started on orientation while we wait for PC meetings to do overall approvals. This way we don’t lose potential staff that need to start earning a wage. All phone votes are brought to the table at PC for questions or more details if needed and anyone on the hiring committee can give input. Any parent wishing to be on a hiring committee can without being on the PC. Steve motioned to accept the new hires, Rhoda seconded. Motion approved.

By Law Revision:

Maria and Ronnie explained that they reviewed the by-laws according to the recommendations made by a community member interested in our program and wanting our By-Laws to be strong and precise. Maria explained which by laws were amended and why along with which sections were deleted. Question regarding verbiage of quorum and officers were discussed and amended to read “50% including one officer….” Steve motioned to accept the By Laws as amended with verbiage change. Maria seconded and motion was approved.

Executive Directors Report:

* There were unexpected increases to transportation cost due to Reliant increasing driver rate from $29.50 to $51.00 an hour. KCI has put out to bid on transportation contract. Reliant and First Student have put in bids.
* On the first day of class, of a new program year, every child is expected to be ready to attend. This year only 60% of the children were ready to start. Many new program changes and parents not enrolling till last minute were some of the reasons for not meeting this expectation. Have ideas on how to fix this for next year.
* Food standards, if you have concerns or questions, please let your center director know.
* State of Alaska is having budget problems. We submit our receipts and the state reimburses, took two months for this last transaction to be completed. This caused a cash flow problem wherein staff were paid half their pay and a few days later the other half. Dirk and Finance Manager met with bankers to get a loan so this doesn’t happen again. Next payroll may be a challenge as well.
* New performance standards were released on September, the first revision to this regulation in many years. The new rules include several major changes. For example, all classrooms must be full day (at least 6 hours) by 2021. KCI has already changed many classes to full day; the response from families to this change has been very positive.

Policy Council Training:

Ronnie asked the parents to find the sheet that asks for their opinion on what trainings they felt would be important and rate how important they thought they would be in order to do their job. She explained how to rate each one and asked the parents to do so. All surveys were collected.

Ronnie was asked to explain the acronyms “PC” and “PCM” and the difference. She did and the floor was opened for questions and answer between seated parents and new parents. Conversations flowed.

Seat New Members:

Lynnette asked if there was anyone that would like to be seated at this time. Megan, Lynndsi and Tyra all expressed their desire to be seated to the Policy Council. Steve motioned to seat the new members and Maria seconded. Motion approved. Other parents will think about it and let us know by coming to next months’ meeting. Ronnie will invite them.

Afshan motioned to adjourn at 7:45pm, Steve seconded. Meeting adjourned.

Respectfully submitted by,

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Tracy Peters, Secretary