

Kids' Corps, Inc.
Policy Council Meeting Minutes
March 25, 2019

Members Present:

Rebecca Tulin, President
Tammy Satterfield, VP
Natyie Briggs, Sec
Lori Xiong
Donna Spencer-Armstrong
Eugene Harms
Yesenia Camerena
Rhonda Drake
Ilina Saucedo

Members Absent:

Noreen White, excused
Mogatana To'Imalatai
Tasi Sablan

Staff Present:

Dirk Shumaker, Executive Director
Ronnie Brown, FCES

Meeting brought to order at 6:05pm, quorum is present.
Introductions were made for new members. All were welcomed.

Financial report:

Dirk went over line items of profit and loss, budget. Had members review format, discussion of line items ensued. February was a lighter spending month, overages down. Overall budget is doing well. When looking at budget for next year, review supplies expenditures. Either allocate more dollars or reduce spending (will need to research reasons for being over budget) to keep supplies from going over budget. Question asked about earthquake insurance. Dirk explained that we rent most of the facilities so we don't carry it. Another parent asked about concerns for Gov. Dunleavy's proposal for cutting budget to education. Dirk explained that we would be addressing what parents can do later in the meeting. Credit card expenditures were reviewed. No questions as this time.

Minutes:

Minutes for February were reviewed. Correction to Ilina's name in body of minutes. No other corrections or additions were needed. Rhonda motioned to accept the minutes, Lori seconded. Motion approved.

New Hires:

Ronnie went over the new hires and changes to positions. No questions as this time. Tammy motioned to accept the new hires, Rhonda seconded. Motion approved.

Enrollment Training:

Dirk handed out power point slides and he and Ronnie went over ERSEA policy and procedures. Dirk explained about the Performance Standards and Head Start Act. It is the law that regulates Head Start programs and guidance that assist programs in implementing the law. ERSEA was reviewed in detail so

members could see how important following the guidelines are. KCI is transparent and honest for all families enrolling. Same process and procedure for each family. Question and answers ensued.

Selection Criteria:

Ronnie brought members attention to the point system used and went over the forms that are used to sign off on eligibility (W-2, 1040, check stubs, OCS letter, ATAP print out, etc). She explained why we do interviews with all families and request more information to completely understand a family's situation and which center would be the best fit, to determine homelessness and transportation issues that might arise if bus is not available. Every question asked has a point value attached so we can enroll families that need it most. No changes were made to the HS or EHS selection criteria. Natye motioned to approve the selection criteria as written, Rhonda seconded. Motion approved.

Juneau Report:

Dirk requested permission and played the video Tammy made about how HS has helped her family. She spoke about how when she was applying for Head Start she was suspicious of the questions asked and why certain information was needed. She stated that she learned that all KCI staff is loving, open with ideas and suggestions that has helped her child and was nonjudgmental no matter what her circumstances were. KCI had a great impact for her family.

Dirk talked about writing letters, sending emails and talking to Governor Dunleavy and their legislators about how important early childhood education funding is. Check out the KCI Facebook page and sign the petition, like and share with family and friends. He also mentioned taking selfies with their children and posting with a little blurb on how the program impacts their family. Dirk gave his email to everyone, Dirk@kcialaska.org.

Federal Review:

Review is scheduled for April 1-4, meeting set up for PC on Tuesday, April 2 at 5:30. Child care will be available. Ronnie will send out reminder email/texts. Everyone that can come, please do. Dirk went over governance questions with parents, asking simple questions about how they help keep KCI responsive, in tune with families. Asked members how they felt they were involved with governance and how they relayed that same information to other parents in the program. Good conversations ensued. Talked about planning procedures, Budget planning, CLASS reports, Internal Dispute Resolutions, and how the PC plays a major role.

Executive Director Report:

Due to limited time left before adjournment, Dirk stated he would review the planning cycle and timetable at the next meeting. He talked about the Self Assessment and handed out an outline of what an assessment entails. What questions are asked, what information is sought and reviewed. Dirk stated an advisory committee would meet in June to go over final report and bring recommendations to the July meeting.

Family and Community Engagement Specialist report:

Due to limited time, Ronnie handed out the activity to play at the April PCM's and stated the Family Advocates would have the activity as well. It is fun and interactive and allows parents time to get to know one another a little better. She handed out flyers for Circle of Security and Red Cross Preparedness

coming up this week and the importance of each. Ronnie reported that a parent from Mt. View would be stepping down due to school schedules and everyone should start talking with their parents now to join for next years council.

Irina motioned to adjourn the meeting at 8:10pm, Rhonda seconded. Motion approved.

Minutes Respectfully submitted by,

Natye Briggs, Secretary