

Kids' Corps, Inc.  
Policy Council Meeting Minutes  
November 26<sup>th</sup>, 2018

Members Present:

Tracy Peters, President  
Noreen White, V. President  
Tammy Satterfield, Secretary  
Lori Xiong  
Tasi Sablan  
Rebecca Tulin  
Mogatana To'omalatai  
Raheel Asghar  
Nayte Briggs

Members Absent:

Eugene Harms

Guests:

Yessenia Camarena, Ridgeline  
Suzanne Whittle, Board of Directors

Staff:

Dirk Shumaker, Executive Director  
Rachel Schafer, FS, EHS, H&N Manager  
Ronnie Brown, FCES

Meeting came to order at 6:10pm, quorum present.

Introductions and Welcome

Joint meeting with BOD:

Suzanne Whittle presented an idea that the board would enjoy meeting with the PC several times through the program year. She explained that there is a summer (July) meeting with the PC and board together, however, they would like to meet during the program winter months. She wanted to revisit with the new council the agency goals, update items from the last joint meeting, talk about fund raising ideas with the possibility of enrolling more children. She asked the members what other topics they thought might be good for the meeting and what month they would like to do the joint meeting in. Discussion ensued. Parents felt January 28<sup>th</sup> was a good date for the next joint meeting. Parents liked the topics and felt that would take the whole time allotted. Suzanne will relay date to board.

Parent brought up janitorial for EHS-CB in regards to needing help to complete job in time allotted. Dirk explained that KCI had hired an outside company to do Mt. View and EHS centers. Any personnel issues for time and cleanliness would be through that company. He will check to see what the main issue is and possibly contact the owner of the business. Will check in with EHS center director.

Near@Home – ACES questionnaire

Rachel presented the ACES tool kit and showed a video by Nadine Burke-Harris. Opened the floor for discussion. Parents wanted to hear more about it. Rachel explained that the main sections of the tool kit was Asking, Listening, Accepting and Affirming. Summarize the hopefulness. Use the tool kit to talk with parents about resilience they built and how to build in their own children. Rachel asked the parents ways they would like to see it introduce to the parents. Suggestions were large group introduction, mini trainings at PCM and one on one in a home visit.

**Duration Grant Application:**

Dirk explained that the duration grant was an opportunity for more funds for longer classes (5 hours) for two classrooms that would go through the summer months if awarded. The benefit would be great for the children with IEP's, could get services through the summer. Longer retention for those going/transitioning into kindergarten. If awarded, the idea is to close the site at Gladys Wood and find another location along with one class at East center extending their hours. Parents asked why the closure of Gladys Wood. Dirk explained about it being our site furthest south of town, hardest to enroll within income guidelines. Natye motioned to apply for the duration grant, Donna seconded. Motion approved.

**EHS Grant Application:**

Dirk stated that without a new site, space for the additional numbers of children, can't put together a budget. Without a budget, can't apply for the Expansion Grant. Will update if space is found.

**Seat New Members**

Yessenia Camarena was asked if she would like to be seated. Tammy motioned to seat Yessenia, Rebecca seconded. Motion approved.

**Officer Elections:**

With two or more members for each position available, each person stood and gave a brief statement of why they would like to be in that position and what they could bring to the position. Paper ballots for President, Vice President and Secretary ensued.

President – Rebecca Tulin

Vice President – Tammy Satterfield

Secretary – Natye Briggs

**Proposed Personnel Policy Change:**

Dirk brought forth the proposal for a pay raise for temporary increase in work load/work duties. He explained that due to shortage of staff, center director covering four sites rather than two sites, as an example of how this occurs. Family advocates or supervisors taking on multiple positions until position is filled and new hire is trained. Natye motioned and Donna seconded to approve the change of temporary pay increase for more position work. Motion approved.

**Minutes for September and October:**

Minutes for both months were reviewed, no changes or discussion at this time. Rebecca motioned to accept the minutes, Noreen seconded. Motion approved.

**New Hires:**

Members reviewed new hires for September and October and the new ones just approved via phone vote. Raheel motioned to approve and Natye seconded. Motion approved.

Financials will be reviewed in January due to time constraints of meeting.

Natye motioned to adjourn, Donna seconded. Meeting adjourned at 8:15pm.

Acknowledgements for past years served went out to Nayte, Tracy and Raheel since they were unable to attend the October meeting. Tonight is Tracy and Raheel's last meeting. They will be missed and we are grateful for all their hard work to make the PC and this agency successful.

Minutes submitted by,

Tammy Satterfield, Secretary